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Board of School Directors Meeting
“Students Are the Center of the Decision Making Process”
June 14, 2016

***AN EXECUTIVE SESSION WAS HELD PRIOR TO TONIGHT’S MEETING TO
DISCUSS PERSONNEL MATTERS***

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments between School Board Members, Administrators and Community:
1. Freedom Area High School Student of the Month Awards (Theme – “Perfect Attendance”):
 - See List of Students (**Administrative Report**) (**Handout**)
 2. Congratulations to the Freedom Area Elementary School Staff and Students Who Participated in the Jump Rope for Heart Event on Thursday, May 19th, Grand Total for Money Raised was \$13,757.68. The Event was Coordinated by Dana Gaertner, Elementary Physical Education Teacher and Tara Little, Elementary Librarian. Melissa Krajcovic, Elementary Art Teacher, and Jennifer Newman, K-5 Music Teacher Assisted in the Implementation on the Day of the Event.
 3. Congratulations to the Freedom High School Drama Club for Their Performance of “The King and I” Which Won the Henry Mancini Musical Theatre Award for Best Scenic Design
 4. Congratulations to the Staff of the FHS Press, our High School Newspaper. The Newspaper Won First Place for Best Overall Newspaper at the American Scholastic Press Association’s Annual Newspaper Review and Contest in the Category of High Schools with 500 or Fewer Students.

COMMUNICATIONS, CONT'D:

5. Congratulations to Freedom High School Junior Breanna Leasure, Winner of the 2016 Jostens Photo Contest in the "Graduation" Category. Breanna's Photo is Titled "Stepping Into a New Kind of Freedom".
- B. Other:
 1. **July/August 2016 School Board Meetings:**
 - **July – To Be Determined**
 - **August 11**
- C. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

Per Board Policy 903: Public Participation in Board Meetings, members of the public must preface their comments with their name, address, and group affiliation (if appropriate). All comments should be addressed to the Presiding Officer, be relevant to business that is before the Board and observe required timelines (Prior Formal Request – 10 Minutes, Informal Request – 5 Minutes). Comments should not be personally directed, abusive, or obscene

MINUTES:

- A. Approve Minutes of May 12, 2016

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (**Communications – Item C.**)
- B. June Budget Transfers (**Finance, Item F.**)
- C. Resolution Allocating Fund Balance Between Committed, Assigned and Unassigned Funds as Required by GASB 54 (**Finance – Item H.**)
- D. Resolution of 2016 Homestead/Farmstead Exemption (**Finance – Item I.**)
- E. Resolution Adopting Final Budget for School Fiscal Year Beginning July 1, 2016, and Ending June 30, 2017 (**Finance – Item J.**)
- F. 2016-2017 Board Determined Salaries (**Finance – Item Q.**)
- G. Free/Reduced Lunch Report as of June 6, 2016 – **District at 50.13%**
- H. Cyber/Charter School Enrollment as of **June 3, 2016** – Current Projected Annual Cost for 2015-2016 School Year **\$769,056.32**;
34 Cyber/Charter Students, **33** Brick and Mortar Students – Total No. of Students – **67**
- I. 2015-2016 District Taxes
- J. BVIU School Board Notes for May 25, 2016 Meeting
- K. Average Daily Membership for Freedom Area School District, 180 Day Report – **1,417** (Loss of 34 Students from 2014-2015 180 Day Report)

SUPERINTENDENT'S REPORT:

- A. Approve Attendance for the Following at the Inventionland Seminar, June 21, Pittsburgh, Cost Mileage:
 - 1. Jeffrey Fuller, Superintendent
 - 2. Bill Deal, High School Principal
- B. Year-End Review
- C. Overview of Policy No. 827 (Conflict of Interest)
- D. Attendance and Voting Delegates for the PASA/PSBA School Leadership Conference, October 13-15, 2016
- E. Discuss District Participation in the Special Olympics Unified Sports Program

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of \$566,565.59 (Second Check Run for May 2016)
- B. Approve Bills in the Amount of \$179,321.79 (First Check Run for June 2016)
- C. Approve Capital Projects First Check Run for June 2016 in the Amount of \$5,647.55
- D. Approve May 2016 Treasurer's Report
- E. Approve May 2016 Cafeteria Report
- F. Approve June Budget Transfers (**Enclosure**)
- G. Approve 2015-2016 Budget Transfers Needed/Required For/By Year-End Audit
- H. Approve Resolution Allocating Fund Balance between Committed, Assigned and Unassigned Funds as Required by GASB 54 (**Administrative Report**) (**Signatures Required**) (**Enclosure**)
- I. Approve Resolution of 2016 Homestead/Farmstead Exemption in the Amount of \$500,456.84; \$500,441.88 to be Received from the Commonwealth, Plus \$14.96 Carryover from 2015, and Distributed to 3,254 Homesteads/Farmsteads as Certified as of May 1, 2016, by the Beaver County Assessor (Amount per Homestead, \$154.79; Amount per Farmstead \$121.13) (**Signatures Required**) (**Enclosure**)
- J. Approve 2016-2017 District Budget in the Amount of \$22,544,661 and PDE-2028 According to Section 687 of the School Code – Resolution Includes the Following: (**Signatures Required**) (**Enclosure**)
 - 1. 57.0 Mills of Each Dollar of Assessed Property
 - 2. One-Half of 1% Earned Income Tax
 - 3. One-Half of 1% Real Estate Transfer Tax
 - 4. \$5.00 of Local Services Tax

FINANCE, CONT'D:

- K. Approve Printing of Real Estate Tax Bills:
 Payment Periods:
 Discount July 1, 2016 – August 31, 2016
 Face September 1, 2016 – October 31, 2016
 Penalty November 1, 2016 – December 31, 2016
 Installment Plan Dates:
 August 31, 2016
 September 30, 2016
 October 31, 2016
- L. Approve Payment of Bills (General Fund and Capital Projects Fund) Deemed Necessary during July 2016 (If No Board Meeting)
- M. Approve Samantha Sharpless as New Sewickley Township/School District Deputy Tax Collector, Effective July 1, 2016, to Assist with the Collection of the Freedom Area School District Taxes **(Administrative Report)**
- N. Approve 2016-2017 Agreement with OMNI Group for 403(b) Third Party Services, Cost \$1,824 (Decrease of \$72 from Previous Year) **(Signature Required)**
- O. Approve 24-Month Contract Renewal with VBA for the Period of October 1, 2016 through September 30, 2018, Current Annual Premium \$266.64, Increasing to \$298.56 (\$2.66 per Month Increase) **(Signature Required)**
- P. Approve the 2016-2017 Child Nutrition Program Sponsor Agreement with the BVIU for the Operation of the Cafeteria at New Horizon School
- Q. Approve 2016-2017 Board Determined Salaries **(Enclosure)**
- R. Approve '98 Bond Payment in the Amount of \$752,317.50
- S. Approve 2016-2017 Insurance Rates thru First National Insurance Agency, Inc. (Broker):

| COVERAGE | CARRIER | EXPIRING PREMIUM (adjusted mid-year) | RENEWAL PREMIUM |
|---|--------------------|---|------------------|
| Commercial Package (includes TRIA/Crime) | PSBA | \$52,173 | \$52,997 |
| General Liability | PSBA | \$8,201 | \$7,640 |
| Automobile | Selective Ins. Co. | \$7,415 | \$7,631 |
| Worker's Comp | Highmark | \$70,697 | \$55,267 |
| Umbrella (Excess Liability) | PSBA | \$8,898 | \$8,687 |
| School Leader's | PSBA | \$13,009 | \$13,011 |
| Law Enforcement | PSBA | \$815 | \$794 |
| Totals | | \$161,208 | \$146,027 |

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Gifted:**
 - a. Sara Miller, K-8 Gifted, Future City Orientation, September 30, Carnegie Science Center, Cost Mileage
2. **Special Education:**
 - a. Special Education Contact Meetings for 2016-2017 School Year, BVIU, Cost Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Joe Testa, School Psychologist
 - b. School Based ACCESS Program (SBAP) Trainings for 2016-2017 School Year, PaTTAN-Pittsburgh, Cost Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Marian Leo, Special Education Secretary
 - iii. Noriene Plate, Business Manager
 - iv. Joe Testa, School Psychologist
 - c. IEP Writer Focus Group Meetings/Trainings for 2016-2017 School Year, Location Varies, Cost Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Joe Testa, School Psychologist
 - iii. Marian Leo, Special Education Secretary
 - d. 19th Annual Dr. Samuel Francis Law Symposium and Special Education Workshop, June 15, Pittsburgh, Cost Registration Fees plus Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Joe Testa, School Psychologist
3. **Other:**
 - a. Misty Slavic, Director of Curriculum & Instruction:
 - i. Curriculum Council Meetings for 2016-2017 School Year, BVIU, Cost Mileage
 - ii. Federal Programs/Non-Public School Consultation Meetings for 2016-2017 School Year, BVIU, Cost Mileage
 - b. PASCD Evaluation Academy, July 27-29, Grove City, Cost Registration plus Mileage:
 - i. Misty Slavic, Director of Curriculum and Instruction
 - ii. Rich Edder, Elementary Principal
 - iii. Frank Hernandez, Middle School Principal

STUDENTS AND STAFF TRAVEL:

1. **Other:**
 - a. Aaron Fitzpatrick, High School English Teacher/Newspaper Club Sponsor, Summer Journalism Workshop, July 13-16, Ohio University, Athens, OH, Will Use School Van, No Cost to District

EDUCATION, CONT'D:

- B. Approve the Following Transfers for the 2016-2017 School Year:
 - 1. George Miklas from Part-Time High School Special Education and Part-Time High School Technology Teacher to Full-Time High School Special Education Teacher
 - 2. Lisa Liptak from Middle School Special Education Teacher to High School Special Education Teacher
 - 3. Jennifer VanDeCar from Kindergarten Teacher to Middle School Special Education Teacher
 - 4. Kelly Hospodar from Fifth Grade Teacher to Kindergarten Teacher
 - 5. John Capehart from Fourth Grade Teacher to Third Grade Teacher
 - 6. David Badamo from Full-Time Middle School Technology Teacher to Part-Time Middle School Technology Teacher and Part-Time High School Technology Teacher
 - 7. Thomas Hickey from Full-Time Technology Coach to Part-Time Technology Coach and Part-Time Technology Teacher
- C. Approve the Following Teachers for Title I After School Tutoring for the 2016-2017 School Year, One Hour per Day, Two to Three Hours per Week, for a Total of 105 Days at \$31.00 per Hour, per Teacher (**Funded by Title I**):
 - 1. Kindergarten:
 - a. Lori Sacco
 - b. Erica Davids
 - 2. First Grade:
 - a. Tina Cygan
 - b. Joy Crouch
 - 3. Second Grade:
 - a. Ron Miller
 - b. Lauren Harley
 - 4. Third and Fourth Grade:
 - a. John Capehart
 - b. Susan Camp
 - c. Amanda Whitworth
 - d. Linda Haffner
 - 5. Tutoring Substitutes:
 - a. Lori Baker, Third Grade Teacher
 - b. Lisa Moore, Sixth Grade Teacher
 - c. Tina Strati, Sixth Grade Teacher
- D. Approve Summer Hours for Joe Testa, School Psychologist, for the Internal Special Education Audit and Special Education Procedure Work, Cost Not To Exceed \$4,800
- E. Approve Unpaid Leave of Absence for Emily Evans, Elementary Learning Support Aide, Effective Approximately October 1, 2016 thru March 31, 2017

EDUCATION, CONT'D:

- F. Approve Uncompensated Leave on November 29, 2016, for Personal Reasons, per Policy No. 439, for Jennifer Newman, K-5 Music Teacher
- G. Accept Resignation from Cynthia Marosek, Elementary Math Aide, Effective June 10, 2016
- H. Accept Resignation from Andrea Tame, Elementary Learning Support Aide, Effective June 10, 2016
- I. Approve Gretchen Meyer as High School Life Skills Paraprofessional, 7 Hours per Day, 5 Days per Week, \$11.60 per Hour (**Pending Receipt of Act 126 Training**)
- J. Approve Memorandum of Understanding with the Private Industry Council of Westmoreland/Fayette, Inc. (PIC) for the Operation of One Head Start Classroom in the Freedom Area Elementary School. PIC Will Pay the District a Sum of \$1,000 per Month for Nine Months of Classroom Use (Total of \$9,000)
- K. Approve Affiliation Agreement with Geneva College for Freedom Area School District to Serve as an Internship Site for Pre-Service Interns and Student Teachers (**Administrative Report**)
- L. Approve Agreement with The Meadows Psychiatric Center for Educational Services for the 2016-2017 School Year
- M. Approve 2016-2017 Agreement with Mars Home for Youth for the Provision of Alternative Education Programming at a Cost of \$13,500 (No Increase from Last Year)

OPERATIONS:

- A. Director of Buildings & Grounds Monthly Report
- B. Approve Release Time, According to Policy, for the Following to Attend the Annual Summer Conference of the School Nutrition Association of Pennsylvania, August 1-3, Hershey, Cost Lodging, Meals, Mileage Plus Tolls:
 - 1. Randy Walker, Food Service Director
 - 2. Becky Spieler, High School Head Cook
 - 3. Terry Norris, Middle School Head Cook
- C. Accept Resignation for Purposes of Retirement from Wanda Murray, Accounts Payable Coordinator, Effective August 19, 2016 (Corrected Date)
- D. Accept Resignation from James Lema, Part-Time Custodian, Effective June 2, 2016
- E. Approve Joyce Roncevich as Part-Time (4-Hour) Custodian, Pending Receipt of Act 34 Clearance and Act 168 Disclosure Release
- F. Approve Lindsay Roncevich as a Custodial Substitute, Pending Receipt of Act 34 Clearance and Act 168 Disclosure Release

OPERATIONS, CONT'D:

- G. Approve Barbara Houghton as Accounts Payable Coordinator/Business Office Secretary at a Salary of \$35,000, Effective July 5, 2016 (**Pending Physical and TB Test/Statement**)
- H. Approve Jacob Hooks as Technology Support Specialist at a Salary of \$38,500, Effective July 5, 2016 (**Pending All Clearances, Act 126 Training, Act 168 Disclosure, Physical and TB Test/Statement**)
- I. Accept Verbal Resignation from Eric Eisenbrown, Summer Technology Assistant, Effective June 2, 2016
- J. Approve Vince Rose as Summer Technology Assistant
- K. Approve Janice Hedge as Part-Time Food Services Secretary, 10-Month Position, Seven Hours per Day, Three Days per Week, \$10 per Hour (**Clearances of File**)
- L. Approve Unpaid Medical Leave of Absence, According to Policy, for Denzil Long, Part-Time Elementary Custodian, from Approximately May 25 through August 15, 2016
- M. Accept Resignation for Purposes of Retirement from Paul Tyler, Part-Time High School Custodian, Effective June 19, 2016
- N. Accept Resignation from Craig Zeigler, Head of Maintenance, Effective June 20, 2016
- O. Approve Agreement with Ideal Integrations for Network Level Four Support and Services, Five Year Agreement, July 1, 2016-June 30, 2021, \$1,575 per Month (**Pending Solicitor Review**)
- P. Approve Contract with Maven Technologies LLC for Electronic Waste Recycling Services, No Cost to District (**Pending Solicitor Review**)

FACILITIES MASTER PLAN:

- A. Progress Update

EXTRA-CURRICULAR:

- A. Athletic Director Monthly Report
- B. Accept Resignation from Valerie Marburger as Freshman Class Co-Sponsor, Effective End of 2015-2016 School Year
- C. Accept Resignation from Corey Gilarno, Middle School Girls Soccer Coach and Middle School Boys Soccer Coach, Effective May 18, 2016
- D. Approve Memorandum of Understanding with the Freedom Area Education Association Related to the Approved List of Club and Activity Sponsors and Related Compensation
- E. Approve Non-Contractual Homecoming Festival Coordinator Position with an Annual Stipend of \$1,150

EXTRA-CURRICULAR, CONT'D:

- F. Approve Robert James as Middle School Audio-Visual Coordinator, Salary According to Contract
- G. Approve Dale Kline as Homecoming Festival Coordinator with an Annual Stipend of \$1,150
- H. Approve Heather Yeck as Fall Varsity Cheerleading Coach, Salary According to Contract (**Pending Act 168 Disclosure, Act 126 Training, Physical and TB Test/Statement**) (**Signature Required**)
- I. Approve Continuing Contracts for the Following Spring Season Coaches (**Signatures Required**):
 - 1. Dan O'Leary, Varsity Baseball
 - 2. Bill Boggs, Varsity Softball
 - 3. Ed Shephard, Varsity Track and Field
- J. Accept Resignation from Barbara Willis as Middle School Store Sponsor, Effective End of 2015-2016 School Year (Unpaid)
- K. Approve Jennifer Glover as Middle School Store Sponsor, Effective 2016-2017 School Year (Unpaid)

POLICY:

- A. Approve Elimination of Policy No. 801.1 – Records Retention

MEET AND DISCUSS:

Open